



## **Highlights of the May 26, 2010 Meeting of Council**

Council members Derek Dagenais (Chair), Bob Fenner, Karen Todd, Jamie Struthers, Jon Antal and Cari Evenson attended the regular meeting of Council on May 26, 2010, to receive reports from the Executive Director Search Team and several committees of Council.

### **Executive Director Recruitment**

The College has contracted Executive Source Partners to assist with recruitment of a new executive director. The Search Team comprised of Brent Stewart, Bob Fenner, Jon Antal, Jamie Struthers and Lily Stonehouse has had an initial meeting to establish some parameters for the search process. Executive Source Partners will be consulting with key stakeholders regarding the recruitment to inform the position profile and identify potential candidates.

### **Follow up to the AGM**

Council noted the letter from the Minister of Health approving the amendments to the Regulatory Bylaws approved at the 2009 AGM. These amendments do not come into effect until they are published in the Saskatchewan Gazette. Council also received a report from the Legislation and Bylaws Committee recommending action on the resolutions passed at the 2010 AGM. Council decided not to renew membership with the Paramedics Association of Canada and approved a policy to ensure that any changes to CME requirements for the subsequent year must be approved by October 31<sup>st</sup>. Council reviewed the consultation report on the Regulatory Bylaw amendments proposed at the AGM as well as the drafting instructions prepared by legal counsel. Council approved the drafting instructions to be forwarded to the Ministry of Health for approval.

### **Removal of a Member from Council**

Council had received a letter signed by five members requesting removal from office of Len Protz, the Member-at-Large on Council Representing the Fire Sector. Mr. Protz had not attended any Council meetings during the 2009-10 term. Having served notice of motion to Mr. Protz and given him a 30 day opportunity to respond, Council decided to remove him from Council and also from membership on the Registration Committee. The Nominations Committee will be asked to identify candidates for his replacement. Council can appoint a replacement to serve until next year's AGM when an elected representative will once more take the position.

### **Principles of Competence Adopted**

Council received a report from the Education Committee which recommended the adoption of the CMA principles of competence to be used to guide decisions regarding training requirements for mandatory skills and new protocols training. Council adopted the CMA Critical factors inherent in the demonstration of skills, knowledge and abilities as a definition of competence. The Critical Factors include:

- Consistency (the ability to repeat practice techniques and outcomes)
- Independence (the ability to practice without assistance from others)
- Timeliness (the ability to practice in a time frame that enhances patient safety)
- Accuracy (the ability to practice utilizing correct techniques and to achieve intended outcomes)
- Appropriateness (the ability to practice in accordance with clinical standards and Saskatchewan protocols)

### **CME Audit Policy**

Council approved the CME Audit Policy recommended by the Education Committee. The policy ensures a constructive, continuous improvement focus for the audits and creates a three tiered approach to CME audits: the agency level, the program level and the practitioner level. The first year's audit activities will focus at the agency level. The audit checklist was reviewed and approved by Council for use in 3 pilot tests of the audit process to be conducted this spring.

### **Registry Replacement**

The Registration Committee reported that a task team of members from 4 college committees and the staff of the college had been formed to vet potential replacements for the College registry system. Four responses to the Request for Information had been assessed by this task team and 3 suppliers had been asked to do demonstrations for the committee in early June. Following those demonstrations the committee will be in a position to recommend what system the college should purchase. Council also considered financing options for the purchase of a new registry system.

### **Committee Assignments for 2010-11**

Council accepted the resignations of Karen Wallace from the Education Committee and Faron Nakaska from the position of Acting Chair of the Registration Committee. Jon Antal was appointed Chair of the Registration Committee and Cari Evenson was appointed to the Education Committee. All committee members have been asked to clarify their intentions for the coming year and the Nominations Committee will be asked to recruit for any committee vacancies.

### **CMA Accreditation Survey Team**

Council considered applicants for appointment to the CMA Accreditation Survey Team and selected Rod MacKenzie, EMT-P, to represent the College on the team which will assess SIAST programs this fall.

### **Schedule of Council Meetings**

Council approved a schedule for meetings for the 2010-11 year as follows:

- Wednesday, July 7, 2010
- Friday, September 10, 2010
- Friday, October 29, 2010
- Friday, January 14, 2011
- Friday, March 11, 2011
- AGM Friday, April 8, 2011 – Moose Jaw
- Friday, June 10, 2011