



## 2020 Expression of Interest: College Committees or Council

The College relies on volunteers to fill Committee and Council roles in order to operate effectively. Several of the committees also include members of the public. If you are interested in serving on College committees or Council, please complete the following form and return it to the Saskatchewan College of Paramedics (SCoP).

### 1. Your Contact Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### 2. SCoP Committees

Further information on College Committees can be found on the College website at <https://www.collegeofparamedics.sk.ca/> under *About Us*.

Please check all committees that you are interested in (even if no vacancy currently exists):

\_\_\_\_\_ **Audit** (no current vacancies)

\_\_\_\_\_ **Discipline** (5 Members at Large)

\_\_\_\_\_ **Education** (1 Public Representative)

\_\_\_\_\_ **Legislation and Bylaws** (no current vacancies)

\_\_\_\_\_ **Nominations** (1 Public Representative)

*Note: nominations committee candidate names will appear on election ballots*

\_\_\_\_\_ **Professional Conduct** (1 Member at Large; 1 Public Representative)

**Note:** *If your preferred committee does not currently have a vacancy, your expression of interest will remain on file for future reference in the event a position becomes available during the year.*

**3. SCoP Council**

Are you interested in being nominated for election to Council? Current vacancies are:

- 2 Member at Large positions
- 1 Vice President position

If you are interested in Council, please complete the attached nomination form **along with a short bio that will be provided to the membership.**

\_\_\_\_\_ Yes (see form below)

\_\_\_\_\_ No

**4. Applicant Information** (please attach resume)

a. **Year Graduated:** \_\_\_\_\_ **Program:** \_\_\_\_\_ **Institution:** \_\_\_\_\_

b. **Current employer:** \_\_\_\_\_

c. **Previous EMS Employers:** \_\_\_\_\_

d. **Sector:**

- Health EMS
- Health Facility Based
- Industrial
- Fire
- Educational
- Other

e. **Current Service Location:**

- Urban
- Rural
- Remote

**5. Experience Serving on Boards or Committees:**

**6. Other Relevant Experience (i.e.: Administrator, Instructor, volunteer work):**

**7. Why would you like to work on this SCoP committee or Council?**

**8. Please describe the skills and competencies you would bring to the College to support its mandate.**



**9. Character References** - Please provide at least 2 character references including contact information.

**10. Your Contact Information**

Upon receipt of this form, you will be contacted directly by a representative of the College or the Nominating Committee. Please provide your contact information below:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**11. Validation**

Please sign and date the form to fully validate your application. Email submissions will be considered valid if received from a personal email address.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

A representative of the College will contact you following the closing date for submissions, or if additional information is required. Thank you for your interest in serving your profession!

Kindly return this form to the College:

**By email to:** [jmesserlepage@collegeofparamedics.sk.ca](mailto:jmesserlepage@collegeofparamedics.sk.ca); or

*Please Note:* Although we appreciate all expressions of interest, applications must be received by SCoP no later than midnight **January 31, 2020** in order to be considered for the 2020 year.



## COUNCIL NOMINATION FORM 2020

**CANDIDATE:** \_\_\_\_\_ (please print clearly)

I, \_\_\_\_\_, am a licenced to work in Saskatchewan at the following level: \_\_\_\_\_.

I agree to be nominated by \_\_\_\_\_\* for a term with the Council of *The Saskatchewan College of Paramedics (SCoP)* in the following role: (you may only select one role)

**Vice President of Council** (initial 2-year term, followed by an additional 2-year term as Council President)

**Member at Large on Council** (2-year term)

If elected, I agree to serve in the foregoing capacity until my term is complete. In doing so, I agree to act in accordance with *The Paramedics Act (2007)*, SCoP Bylaws, and SCoP Policies.

I also agree that my name and phone number are public information and authorize SCoP to publish my Nominee Information previously provided in the "indication of Interest" form and photo in SCoP publications.

**Signature of the Nominee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Nominee phone number: \_\_\_\_\_

Email: \_\_\_\_\_

**Signature of the Nominator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Nominator phone number: \_\_\_\_\_

Email: \_\_\_\_\_

*\*Please note: a nominator must be a member of the Saskatchewan College of Paramedics; self nomination is permitted.*

**Please note that a bio must be provided if you are running for Council**

## **Tips for writing a short Bio...**

### **Introduce Yourself**

Begin the bio by introducing yourself, and always write in the third person. For example, write "Jane Smith is a freelance writer" rather than "I am a freelance writer." State what year your relevant work experience began, such as "has been writing professionally since 1999" or "worked as a consultant since 2001," and list any areas of specialized expertise.

### **Education and Credentials**

List your education after the introduction sentence, including the name of any degrees you have earned and the institution you attended. Include any other relevant experience, such as additional certifications earned as well as the names of any professional organizations that count you as a member.

### **Notable Achievements**

State any notable achievements or awards earned. Keep the information relevant to the intended audience of the bio. Authors can briefly list the names of any publishing houses or magazine titles where their work has been published. Business professionals can highlight awards or other recognition achieved in their careers.

### **Closing Statement**

Conclude the bio by briefly stating any current or upcoming projects, such as a new book coming out. The last sentence should state where you reside, such as "Jane Smith lives in Riversdale, Saskatchewan." Adjust the bio as necessary when your education, expertise or achievements change to reflect the most current information.

### **Final Thought...**

Keep things clear and concise; catching the eye of your audience is difficult if you present a long list of accomplishments. Try to stay within a single page (500-1000 words maximum).