



COUNCIL MEETING HIGHLIGHTS

Friday June 16, 2017

08:30 a.m. to 2:30 p.m.

Present: Jason Trask (President), Kael Irvine, Angela Graham, Kyle Sereda, Betty Hoffart (Public Representative), Olumide Adetunji (Public Representative), Tom Janisch (Public Representative), Jacquie Messer-Lepage (Executive Director), Jennifer Williams (Director of Professional Practice and Research), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator), Rashed Al-Mamun (Policy and Research Analyst)

Regrets: Bill Fischer (Vice President), Aris Scott

1. Call to Order

- Jason Trask called the meeting to order at 10:30, after Governance Refresher.

2. Governance Refresher

- Dawn Martin, Facilitator, provided training on non-profit governance.

3. Approval of Agenda

- Additions:
 - 7.3.2 Investment Policy Power of Attorney
 - 10.1 Ground Ambulance Consultation

MOTION: To approve the agenda with two additions. **Kyle/Angela. Carried.**

4. Approval of Minutes

MOTION: To approve minutes as presented. **Betty/Tom. Carried.**

4.1 Business arising from the Minutes

- All action items were completed, except for the item relating to student restrictions.

5. Progress on Strategic Priorities

5.1 Strategic Outcomes Update

- Met with Ministry of Economy (MOE)
- AGM went well.
- Monitoring for eHealth pilot is ongoing.



- Director of Operations and Policy and Research Analyst attended mandatory research grant training. Executive Director and Director of Professional Practice and Research will be attending next week.
- Initiated technology development for Foreign Trained Applicant assessment. Applicants will be able to provide the majority of their documents online, as well as schedule interviews, assessments, and apply for exams. SCoP is close to launching the application. SCoP will conduct stakeholder (public) focus groups this summer. The College is exploring funding opportunities to support the engagement strategy.
- Member Wellness survey results are being compiled.

5.2 COPR National Exam Results

- Exam results were circulated to Council.

5.3 EMR Exam Update

- No update to report.

6. Other Decision Items

7. Other Reports for Information

7.1 Executive Committee

- No decisions made since last Council meeting.

7.2 Education Committee

- Reviewing Core Training Requirements (CTR); the ones on our website are out of date, old formats, different expectations.
- The Education Committee removed the requirement that CTR training needs to be submitted and approved before it can be given.
- A “Canned Courses” chart is going up on the website so that members will be able to know which courses have been approved by the College.
- Student restricted licences: currently this licence only applies to members who are already licensed at one level, and are waiting to write the exam.
 - Current direct supervision definition: a restricted member needs to be directly supervised (within arm’s reach).
 - Action item:
 - Council suggested that the College choose a random sample of employers and survey them to find out if there are complaints about new restricted PCPs. Have there been incidents? Do they have any suggestions?
 - Report to be presented at the next meeting.
 - Council would like the Executive Director to create a briefing note describing the issue, options, and the pros and cons of each.



7.3 Audit Committee

- Minutes from the last Audit Committee meeting were circulated to Council.
- Year to Date statement was circulated to Council.

7.3.1 Council Financial Report

- Report was circulated to Council.

7.3.2 Investment Policy Power of Attorney

- Policy item 7: suggestion to add that the investment advisor would be registered in Saskatchewan. Current dealer Conexus and they are registered in Sask.
 - Action Item: Policy to return to Audit committee to add requirement for registration in Saskatchewan”.
- Power of attorney: should it expire after 1 year? No.
 - Action Item:
 - Audit Committee: Change signing authority policy to refer to titles, not names.

7.4 Professional Conduct Committee

- Eight files are currently open.

7.5 Discipline Committee

- No meeting since last report.

7.6 Legislation and Bylaws Committee

- No meeting since last report.

7.7 Nominations Committee

- Recommendations accepted as presented to Council.
- Audit: AJ Waldal added.
- Discipline: can look at staggering end dates next year.
- Education: Brad Mee, Colin Watt, Jessica Heathcote; Public Rep is still vacant.
- Leg & Bylaws: Landon Ulrich and Myron Metanchuk added.
- PCC: Chris Fay added; Ryan Smith’s term renewed.
- Executive Committee: discussed if the committee should it have a public representative; Betty Hoffart was added to the committee.

MOTION: Approve committee recommendations.

Betty/Olu. Carried.

7.8 Paramedic Practice Committee (PPC)

- New items sent to the College of Physicians & Surgeons of Saskatchewan (CPSS) for approval are:
 - Revised fibrinolytic protocol
 - Acute alcohol withdrawal
- In addition, items sent previously that were being heard at the CPSS June meeting were:
 - Antibiotic administration
 - Monitoring of N-Acetylcysteine
- Need members for the MFI Review Panel; need another physician and another ACP. Ideally these are members from PPC.
- Request for the PPC meeting minutes to be submitted to Council.

8. Other Information

8.1 AGM Budget Report

- This past AGM was under budget. Majority of costs are hotel and food.
- Saskatoon has been booked for next year. Western Development Museum. May 2, 2018.

8.2 Bylaw Update: Regulatory and Administrative

- Bylaw changes have been submitted to the Ministry of Health regarding Critical Care Paramedics (draft regulations), and to Information Services Corporation to add a “past president” role.

8.3 Office of the Information and Privacy Commissioner

- An employer is alleging that one of his employees breached privacy (HIPA) under SCoP’s direction. SCoP completed a response/report for the Office of the Information and Privacy Commissioner (OIPC).

8.4 COPR Update

- SCoP Executive Director moves from Chair to Treasurer of COPR.

9. Meeting and Training Updates

- No update to report.

10. Other/New Business:

10.1 Ground Ambulance Consultation

- Ground Ambulance consultation: the College will meet with the Ministry in addition to providing a written response.
- Government is re-writing *The Ambulance Act*. The Ministry is currently the body that oversees the registration and licencing, and discipline of operators. They also oversee the operator contracts.



11. Council Governance Evaluation

- Summary of evaluation circulated to council.

MOTION: To meet in camera. **Angela/Kael. Carried.**

12. In Camera Session

12.1 ED Item(s): if applicable

12.2 Council Item(s): ED excused for this portion of meeting

13. Adjournment – Next Council Meeting: September 15, 2017.

Adjourned: 2:48pm