



## COUNCIL MEETING HIGHLIGHTS

Friday January 26, 2018

**Present:** Jason Trask (President), Bill Fischer (Vice President), Kael Irvine, Kyle Sereda, Angela Graham, Betty Hoffart (Public Representative), Jacquie Messer-Lepage (Executive Director), Collette Parks (Communications Coordinator), Jennifer Williams (Director of Professional Practice and Research), Olumide Adetunji (Public Representative; arrived 9:04), Louise Durnford (Director of Operations; arrived 9:45).

**Telephone:** Aris Scott, Tom Janisch (Public Representative)

### 1. Call to Order

- Jason Trask called the meeting to order at 8:49 a.m.

### 2. Approval of Agenda

- Addition: Item 8.1: Council on Licensure, Enforcement & Regulation (CLEAR)

**MOTION:** To approve the agenda with one addition. Bill/Kael – Carried

### 3. Approval of Minutes (2 sets: Nov 3 & 17, 2017)

#### **3.1 Business arising from the Minutes**

From November 3, 2017:

- 5.2 HIPA Training: change “CCRA requirement” to “discipline requirement.”
- 6.4 Professional Conduct Committee: add “No details of individual cases were discussed.”

**MOTION:** To approve minutes from November 3 with changes and November 17 as presented. Kyle/ Betty - Carried

#### **Action Items arising from last meeting:**

1. Supervision: message to membership that provides a clear definition of direct supervision, plus roles and responsibilities of the supervisor.
2. Review data/research regarding first responders or similar practitioners; scope of practice; limitations; licensure; etc.
3. First Responder Scope of Practice (SOP): The Ministry of Health confirmed that SOP is exactly as described in the Saskatchewan Emergency Treatment Protocol Manual, and that they are not contemplating any changes. First Responders should not be operating beyond first responder scope.

#### 4. Progress on Strategic Priorities

**4.1 Strategic Outcomes Update:** update deferred to next meeting.

**4.2 COPR National Exam Results:** Exam results unavailable at time of package preparation.

**4.3 EMR Exam Update:** Exam results reviewed; concerns were raised regarding the SCoP licence status of some of the instructors.

**ACTION:** Executive Director is tasked to do first draft of a policy requiring program instructors to be licenced, including successful completion of examinations.

#### 5. Additional Updates

##### 5.1 Membership Numbers

- Membership numbers as follows: 1774 practicing; 273 non-practicing; 2047 total members.
- There has been a decrease in the overall number of practicing members (~200 less)
- PCP 2001 level: 242 members remain at this level; 150 of those are practicing. With the 2019 renewal, members at PCP 2001 level will be able to renew for half a year at the PCP 2001 level, dropping to EMR level automatically in July 2019.

##### 5.2 eQual Canada Accreditation Update

- COPR joined a consortium that is looking for a replacement for the Canadian Medical Association. Two legal opinions obtained identified risks that COPR is attempting to address before committing further to eQual. Next week (week of January 29, 2018) meetings with COPR and eQual Canada to sort through issues.

#### 6. Committee Reports for Information

##### 6.1 Executive Committee:

- No meeting to report.

##### 6.2 Education Committee

- Minutes from last meeting were circulated to Council.

##### 6.3 Audit Committee:

- Minutes from last meeting were circulated to Council.
- Relocation of the office generated cost savings for the College.

##### 6.3.1 Draft Budget for approval

- Draft budget was circulated. 2018 figures represent current actuals where available. 2018 we are projecting 1767 members, with a continued downward trend in 2019 and 2020.

**MOTION:** To approve the budget. **Betty/Kyle – Carried**

##### 6.4 Professional Conduct Committee

- 2 open active files. 2 others are on suspension due to various factors (arbitration and RCMP investigation)
- No details of individual cases were discussed.

### **6.5 Discipline Committee**

- 2 hearings. Decision on one file is close to being finalized. The other one is still in the works but should be done shortly as well.
- No details of individual cases were discussed.

### **6.6 Legislation and Bylaws Committee: No Meeting**

- No update to report

### **6.7 Nominations Committee**

- Nomination recommendations were circulated to Council.
- Council will need to appoint the chair of the Education Committee, following the AGM.
- Council accepted the report as presented and will make the final decisions in June, after Council elections.

## **7. Paramedic Practice Committee (PPC)**

- Meets every couple of months, 5 weeks before CPSS meetings.
- Made revisions to Pyrexia protocol.
- PPC established that protocol revisions will take place twice a year in mid-March and September.
- PPC is revising blood and blood product monograph. Working with Regina Qu'Appelle Health Region / Saskatchewan Health Authority to update both manual and requirements and scope of practice and education piece at Saskatchewan Polytech.
- Next meeting: February 5, 2018.

## **8. Meeting and Training Updates**

### **8.1. Council on Licensure, Enforcement & Regulation (CLEAR)**

- Mid-year meetings attended by Executive Director.
- Completed a workshop on advanced regulatory governance. How to determine if your organization is governing itself appropriately.
  - Key takeaway: change focus from what we do, to why we do it. Makes the activity that we do more meaningful for the public. Move towards an enterprise risk approach, rather than based on a process. SCoP ensures people don't get hurt, etc.
- Opportunities for SCoP
  - Create a position statement: "if we were effective regulators, what would that look like..."
  - Identify key performance indicators for committees
  - Provide a practice advisory service. SCoP already does this in a grassroots way.
  - Create a small library for members, both online and physical. To provide advice, also so that when members ask for changes to protocols, they have resources.
  - Annual report: ensure that is it relevant and useful.



- CLEAR Regulatory Administration Committee: SCoP Executive Director is Vice Chair for this committee: develops resources to support regulatory activity.
  - 2018 focus areas:
    - How are regulators handling the opioid crisis?
    - What is considered “an occupation” vs “a profession” and when should something be regulated?
    - Creating interstate/interjurisdictional agreements (compacts).
- CLEAR Executive Leadership committee (SCoP ED is member): 2018 Focus: development of leadership tools for regulatory bodies.
- Testing and examination committee (SCoP ED is member): resources for those who give exams.
- Next CLEAR international conference is in Vancouver in 3 years;

**9. Other/New Business - none**

**10. In Camera Session: MOTION: To go in camera. Olu/Bill - Carried**

**10.1 ED Item(s):** if applicable

**10.2 Council Item(s):** ED excused for this portion of meeting

**11. Adjournment – Next Council Meeting: April 13, 2018**

**MOTION:** To adjourn at 1427. Olu