



COUNCIL MEETING MINUTES

Friday June 15, 2018

Present: Bill Fischer (President), Angela Graham, Kael Irvine, Dan Lewis, Joel Gritzfeld (Public Representative), Karen Gibbons (Public Representative), Olumide Adetunji (Public Representative), Jacquie Messer-Lepage (Executive Director), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator).

Telephone: Matt McGurk, Kyle Sereda (Vice President)

Regrets: Jason Trask (Past President)

1. Call to Order

Bill Fischer called the meeting to order at 8:36 a.m.

2. Approval of Agenda

MOTION: Accept agenda as presented. **Angela/Kael - Carried**

3. Approval of Minutes April 13, 2018

MOTION: Accept minutes as presented. **Kael/Angela - Carried**

3.1 Business arising from the Minutes

- Questions about restrictions on new graduates: Regulatory Bylaws Section 2 Registration describes the conditions for licensure of new graduates; Section 4.7(b) describes the requirement for supervision. Policy 2.2.1 addresses the student restricted licence criteria.

4. Progress on Strategic Priorities:

4.1 Strategic Outcomes Update

- Will review the full Strategic Plan in September
- Completion of eHealth pilot project – report drafted; working on guidelines for the user.
- Patient engagement project: completed member focus group work; completed stakeholder script; developed timeline for sessions (first one in the summer; 14 focus groups all over the province over the next two years).
- Member wellness committee: resources have been added to a dedicated webpage.



- COPR: is working on a foreign trained applicant project that is intended to align jurisdictional processes; they are considering using the SCoP tool as a foundation for the national project.
- Career fair: SCoP attended a Regina Open Door sponsored career fair. Approximately 1000 people were in attendance.
- Downloadable licences: SCoP will be implementing downloadable licences with this next renewal.

4.2 COPR National Exam Results

- No results to report.

4.3 EMR Exam Update

- Results were circulated to Council.

5. Additional Updates – Executive Director

5.1 Governance Overview

- Presentation by Executive Director to Council on SCoP governance structure.

5.2 OIPC Review Requests

- SCoP has received three freedom of information (FOI) requests. These were all third party requests by the Ministry to SCoP, with the Ministry receiving the initial request. SCoP authorized full release of all documents.

5.3 Hearing Witness Request

- The ED received a request from Alberta College of Paramedics to be a witness relating to registration fraud.

5.4 Jurisdictional changes

- Alberta and NB are not currently members of COPR.
- Manitoba paramedics are now self-regulated; looking for an ED; currently working with a transitional council.
- NS: their College is up and running (self-regulating)
- Quebec: new member of COPR.

5.5 Accreditation update

- Contract discussions continue with Equal Canada.
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5.6 CME Course Approvals

- Q: How can an agency submit courses? A: They must set up a member account.

ACTION ITEM: Add link to CME Course Approvals from CME Opportunities (completed)

5.7 Community Paramedic (CP) Status:

- Registration for CP endorsements becomes available with renewal this fall (for January 2019 start date).
- CP competency profiles are completed. Just need to complete the technology changes.
- Communication will go out to members in September

5.8 Sask Polytechnic ACP Program update

- ACP program was temporarily suspended for the fall.

6. Committee Reports for Information

6.1 Executive Committee

6.1.1 Ratification of Executive Committee Decision(s)

- No decisions to report.
- Completed performance review of Executive Director.

6.2 Education Committee:

- No meeting since last Council update.
- Meeting deferred to Tuesday, June 19, 2018.

6.3 Audit Committee

- Minutes from April 9, 2018 Audit Committee meeting and financial updates were circulated to Council.

6.4 Professional Conduct Committee Status

- Open files: 7 with 2 additional files that remain suspended until criminal investigation or arbitration hearings have been completed;
 - Files closed at the last meeting: 3 total (2 CCRA's, one letter of guidance).
 - CCRA Status: we currently have 7 open CCRA's being monitored.
 - No details of individual cases were discussed.
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6.5 Discipline Committee

- Nothing to report.
- Issued a decision in April.
- No details of individual cases were discussed.

6.6 Legislation and Bylaws Committee:

- No update since last Council meeting

6.7 Nominations Committee:

- Final confirmation of Committee members made

MOTION: To accept the nominations to the various positions as discussed.

Dan/Olu - Carried

7. Paramedic Practice Committee

- Minutes from last meeting were circulated to Council.

Meeting and Training Updates

8.1 COPR Annual General Meeting

- Executive Director has been appointed as COPR Treasurer for two more years and is also Chairing the COPR Examination Committee.

8.2 Indigenous Governance Symposium

- Policy and Research Analyst attended this symposium. Will present at Strategic Planning session in the fall.

8.3 Administrative Tribunal Training

- Scheduled for fall 2018 (for new Discipline Committee members).

8. Other/New Business:

9.1 Communication and Publicity Strategy Being Undertaken By the College

- Public engagement: large project to establish a baseline and get data on what the public expectation is. The College will spend a year talking to the public to identify areas of interest/concern.
 - General publicity: continue to raise awareness of the role of the College (i.e.: Regina Open Door career fair). Published articles last year; requests for presentations provincially, nationally and internationally.
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9.2 Critical Care Paramedic

- The College does not determine the extent to which a person works within their scope of practice. We do not define practice based on location; as such, if a person is already employed with STARS and Air Ambulance, and if a provider wants to take on the requirements to support that level, they can work in both settings.
- Additional communication planned to support CCP adoption. Medical oversight must be in place before an employer can use CCPs; rename STARS protocols as Critical Care Protocols.

MOTION: To go in camera. **Bill/Angela - Carried**

9. In Camera Session

10.1 ED Item(s)

10.2 Council Item(s): ED excused for this portion of meeting

10. Adjournment: Next Council Meeting - September 14, 2018

MOTION: To adjourn at 1500. **Bill.**
