



## COUNCIL MEETING HIGHLIGHTS

**Friday November 9, 2018**

**Present:** Bill Fischer (President), Kyle Sereda (Vice President), Angela Graham, Dan Lewis, Kael Irvine, Joel Gritzfeld (Public Representative), Jacquie Messer-Lepage (Executive Director), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator), Rashed Al-Mamun (Policy and Research Analyst)

**Video conference:** Matt McGurk

**Regrets:** Jason Trask (Past President), Olumide Adetunji (Public Representative), Karen Gibbons (Public Representative), Jennifer Williams (Director of Professional Practice and Research)

### 1. Call to Order

- President of Council called the meeting to order at 8:36 a.m.

### 2. Approval of Agenda:

- Add to the agenda:
  - 8.2 Sask Poly PAC Update
  - 8.3 EMS Improvement event

**MOTION:** To accept the agenda with additions. **Dan/Kael. Carried.**

### 3. Approval of Minutes September 14, 2018

- Under 5.3 Community Paramedic Status, change the fourth bullet item to: Once there's an endorsement, those people will be designated as "licenced Community Paramedics". Others can still work in the community and must stick with the current NOCPs.

**MOTION:** To approve the minutes with the above change. **Kyle/Angela Carried.**

#### 3.1 Business arising from the Minutes

ACTION ITEM	ACCOUNTABILITY	TIMELINE
1. Create a retention and destruction policy and include discipline and consensual resolutions. Council likes the CPSS reasons for keeping info and would like this reflected in the policy.  <b>Status:</b> Will be prioritized after December 1 (deadline for renewal).	JML	<b>Outstanding</b>
2. Community Paramedicine communication should be reviewed by Council before distributing to the membership  <b>Status:</b>	JML/Jen	<b>Under Review</b>

<p>Not finalized but will be approved by Council before it goes out. Discussion on how implementation of CP endorsement will affect people working in the community already. The scopes of practice may overlap; Some of these competencies overlap with current PCP, ACP and/or CCP competencies. The CP document is intended to capture the maximum CP scope which may not apply to every paramedic licence level.</p> <p>This endorsement is intended to enhance current CP practice and not to imply that current practitioners cannot continue working in community settings under their existing scope of practice.</p>		
<p>3. Communication will be sent by the College regarding implementation of CCP by ground ambulance; STARS and Saskatchewan Air Ambulance protocols will be referenced.</p> <p><b>Status:</b> Not finalized but will be approved by Council before it goes out.</p>	JML/JEN	<b>Under Review</b>

**4. Progress on Strategic Priorities:** *Note: strategic planning will be deferred to January 2019 to allow for inclusion of system and provincial EMS strategy information.*

**4.1 Strategic Outcomes Update:**

- Patient engagement grant proposal has been submitted to Saskatchewan Health Research Foundation (SHRF).
- Sask Poly is working on the indigenization of their curriculum.
- The College should examine doing the same for our NOCPs. Would like to be a leader in this area. It would capture other cultures as well.

**ACTION ITEM:** Provide a presentation to Council on indigenous principles relating to the medicine wheel.

- Renewal is open.
- Reached out to OH&S regarding the use of Class A and B medical support and the challenge that it poses in using unlicensed practitioners. The OH& S legislation references terms that do not exist anymore. Employers are hiring EMRs who are not licensed and might be using OH&S legislation to justify.
- Have received a lot of International inquiries since October 1. They are relatively easy to manage because the Director of Professional Practice and Research has form letters that she sends out. Most are doctors and nurses, so the College is working with Sask Poly for prior-learning assessments.
- Downloadable licence: not ready yet, though the College is actively working with the vendor to have it completed.
- Discontinued plastic ID cards for members.
- Working with COPR to house the national portal for international applicants.



- Standardizing Verification of Registration forms across the country.
- Applied for reimbursement for Research Analyst salary allocated to COPR Foreign Trained Applicant project.
- Applied for funding to send one employee to Saskatchewan Institute of Health Leadership (SIHL) program (~3800) – received ~\$3400.
- First responders (FR):
  - concerns about people identifying as First Responders but practicing at a higher level, EMR and including PCP.
  - FR are unregulated, and they are performing skills that are currently regulated under other licence levels, but without regulatory oversight.
  - Health Authority assumes the medical liability by registering First Responders.
  - Dan Lewis, Council Member-at-large, has declared a conflict of interest on this topic.

**ACTION ITEM:** Follow up with Saskatchewan Health Authority Director of EMS, Central Division (FR portfolio is under this) when one is officially appointed.

#### **4.2 COPR National Exam Results**

- No exam since August.
- COPR is considering an EMR exam.

#### **4.3 EMR Exam Update**

- Results were circulated to Council.

### **5. Additional Updates – Executive Director**

**5.1 Accreditation update:** No update to report

**5.2 Community Paramedic Status**

- Discussion around information document that was circulated at last Council meeting.

**5.3 Critical Care Paramedic Communication**

- No update to report. Update to follow in January 2019.

### **6. Committee Reports for Information**

**6.1 Executive Committee:**

- Ratification of Executive Committee Decision(s): No decisions to report.

**6.2 Education Committee:**

- Last meeting was in September.

**ACTION ITEM:** Executive Director to remind the chair about the next meeting; call for agenda items.

- 50% changeover on the committee. Concerns about continuity.
- Committee Chair advertised for a patient advisor to be a public rep on this committee.

**ACTION ITEM:** Council member(s) will post in the in the regional health authority for public reps.



- Working on mandatory requirements for CME relating to mental health and wellness.
- Our profession is considered high risk for developing mental health illnesses. Effective for the 2020 licence renewal period, all members will be required to have a minimum of 5 credits of their total 20 CME credits relating to mental health. This can be mental health conditions, treatments, or supports. The desire is to help reduce the stigma around mental health while increasing education.

### **6.3 Audit Committee**

- 6.3.1** Financial Reports; Balance Sheet: Last approved minutes were circulated to Council.

### **6.4 Professional Conduct Committee Status**

- No meeting since last Council meeting.

### **6.5 Discipline Committee**

- No meeting since last Council meeting.

### **6.6 Legislation and Bylaws Committee:**

- No meeting since last Council meeting.

### **6.7 Nominations Committee**

- Summary of vacancies on Council and Committees were circulated to Council.

## **7. Paramedic Practice Committee**

- PPC met in October. Minutes will be circulated electronically to Council.

## **8. Meeting and Training Updates**

### **8.1 Administrative Tribunal Training**

- Held in fall, 2018.
- Training advised that discipline committee decisions should be written by a lawyer. SCoP writes the decisions and then has it reviewed by a lawyer, which avoids a lot of legalese and also keeps the administrative process defensible. SCoP also always has a lawyer present at hearings.

### **8.2 Sask Poly PAC update**

- Program Advisory Committee. Meet once a year and they roll out any new programs, etc.
- Talked about the new ACP program and their blended model. Enrolment begins in Regina in August 2019.
- Community Paramedicine: can work full time and can be considered a full-time student to access student loans.
- The committee is reviewing preceptor education requirements: need to ensure they are good at what they do.



- Removing GEMS (Geriatric Education for EMS) but still teaching the competencies.

### **8.3 EMS Improvement event**

- Run by Saskatchewan Health Authority, in Saskatoon; Talked about ER wait times, process improvement, etc.

## **9. Other/New Business:**

### **9.1 Health region news article regarding service standards (advanced)**

- All we can do is remind them of how many ACPs graduate each year.

**MOTION: To go in camera: Dan/Angela Carried.**

## **10. In Camera Session**

**10.1 ED Item(s):** if applicable

**10.2 Council Item(s):** ED excused for this portion of meeting

## **11. Adjournment:**

Next Council Meetings:

**Governance Training:** February 25, 2019

**Council Meeting:** February 26, 2019

**MOTION: To adjourn at 3:30 p.m. Dan. Carried.**