

Highlights of the September 16, 2016 Meeting of Council



The September 16, 2016 Council Meeting was held at the SCoP office with a teleconference option also made available. Seven members of Council attended in person, one by phone, and one sent their regrets.

Registration Process

National Exam (PCP and ACP)

- Results of the last sitting were circulated to Council.
- Saskatchewan Polytech's remediation is very good and effective. Discussion to suggest that remedial help happen after 2 fails. After students fail the first time, SCoP recommends that students talk to SaskPoly about remediation.
- SaskPoly is going to look at how a student does in class vs exam success rates.

EMR Exam

- Results of the last sitting were circulated to Council. Performance was satisfactory.
- The number of questions on the exam has been reduced by SCoP. This was the first sitting of the shorter exam.

Criminal Record Report

- No update to report.

iMIS Upgrade Project

- The new IT consultant has been fantastic. They have been working on the forms, the website, and the member portal.
- Renewal form is being tested right now. Once that form is done, the rest should be quick to build.
- New Licence Renewal form will not require SCoP staff to enter data during and after renewal, which saves ~3 months of work.
- The Member List will no longer be manually updated. With the new system, it is updated automatically.

- The website has the bare bones together. Content is being loaded. It's very easy to work with. Updating information on both websites now.
- Member Account: members will login to update their address, download receipts, or submit forms.
- Council was given a demonstration of the new website, not including the Member Account.

Scope of Practice and Protocols

Scope of Practice

- Canadian Medical Association (CMA) is divesting themselves of accreditation as of 2018. Paramedic Association of Canada (PAC) has indicated interest in filling this gap.

Lloydminster

- SCoP will adopt the Alberta medical care protocols for Lloydminster; all practitioners in Lloydminster would use them.
- College of Physicians and Surgeons of Saskatchewan (CPSS) is meeting to discuss the Lloydminster issue.

Medical Assistance in Dying (MAID)

- SCoP is working on policy to support the Ministry's direction.

SCoP Council and Committees

SCoP Strategic Plan Update

- **Strategic Goal 1.1:** Professional development is targeted to address health system needs and relevant areas (process)
 - Have sent Lloydminster scope of practice recommendations to the College of Physicians and Surgeons of Saskatchewan (CPSS) for consideration; awaiting decision.
 - The College is exploring an opportunity to link to the provincial drug monographs and drug library with eHealth.
- **Strategic Goal 1.2:** Percentage of Paramedics qualified and competent to practice in current and evolving roles (outcome)

- Met with Sask Polytechnic to look at a proposal for a longitudinal study on member wellness.
 - Conduct baseline testing on students and follow them for 2-3 years of their career, testing periodically to determine factors for resilience. Hoping to learn what SaskPoly and the College can do to adapt their program to increase resilience.
 - Road to Mental Readiness: the SCoP Director of Professional Practice and Research is registered to attend this program. SaskPoly is attending as well and wants to implement from this program after they do their baseline testing.
- Participated in the Ministry of Health's evaluation of Collaborative Emergency Centres (CECs). The Ministry is hoping to assess actual success of CECs.
- **Strategic Goal 1.3:** Percentage of paramedics who are engaging in community roles or non-traditional roles (outcome)
 - Detailed reporting requirements have been built in to the registry system upgrade.
- **Strategic Goal 1.4:** Percentage of paramedics who say they are competent and confident to practice in new roles (outcome)
 - There are 16 active PCC files, which is greater than in previous years.
- **Strategic Goal 2.1 and 2.2:** Strong evaluation tools are in place to evaluate Out of Province applicants (process measure) and Out of Province paramedics have the current competencies and qualifications to practice (outcome measure)
 - SCoP completed/submitted application to Defence Research and Development Canada (DRD) for funding to support cross-border (Canada/USA) mobility work.
- **Strategic Goal 2.4:** Out of province applicants are registered in a timely fashion
 - Foreign-Trained Applicant Toolkit circulated to Council.
- **Strategic Goal 3.1:** A baseline of public awareness and understanding of the role of the paramedic is established (role, trust, image, satisfaction with experience).
 - Critical Care Paramedics: recommendations will go to Leg & Bylaws Committee then comes back to Council.
 - Should have something to vote on in November meeting. Information compiled; decision to implement; strategy underway.
- **Strategic Goal 3.9:** SCoP reputation and brand are identifiable nationally/internationally
 - On-camera and telephone interview by W5 television program to discuss paramedic self-regulation. Will be aired October 8, 2016.

- Also Radio-Canada (i.e. French CBC) called and wanted to talk about RCMP carrying Narcan. It was good recognition for the College to be contacted.
- **Strategic Goal 4.2:** Percentage increase of revenue sources from new sources.
 - Completed grant application for research funding (National)
 - Attended Sask Health Research Foundation (SHRF) meeting regarding funding for the member wellness study. Session on how to apply for funding under their new Innovators grant.
 - Business Continuity Planning underway. Have documentation on Admin Assistant work, Admin Assistant is learning accounting.
 - Johnson Shoyama Policy Intern recruited. Eight month term. Start date August 2016.
- **Strategic Goal 4.4:** 100% of staff has a professional development plan in place.
 - 2016 Annual review process completed; development plans in place
- **Strategic Goal 4.5:** There is a succession plan and business continuity plan in place.
 - Deputy Registrar is at the Council on Licensure, Enforcement & Regulation (CLEAR) conference this week. Executive Education, Labour Mobility, Quality Assurance.
 - Deputy Registry is also registering for the Saskatchewan Institute of Health Leadership program at the U of R. Good program in terms of developing leadership capacity and an understanding of the health system.
 - Director of Professional Practice and Research is registered for the Mental Health Commission Canada (MHCC) *Opening Minds - Road to Mental Readiness* 'train the trainer' program. Long term goal: will train the member wellness committee, SCoP staff. Might train others in other services.
 - Development of a Business Continuity Plan is underway.
- **Strategic Goal 4.7:** Board orientation and committee structure has been reviewed and reflects modern governance practices.
 - Completed. Materials updated.
- **Strategic Goal 4.10:** Systems have been established to capture clinical data to enhance decision-making (process).
 - Included data elements in new registry system requirements.
 - Initiated discussion with eHealth regarding SCoP access to patient de-identified data and data linkage. Still working on getting the pilot off the ground. Contracts are in place.
- **Strategic Goal 4.11:** Strengthen and maintain robust risk management strategies (internal and external risk)
 - Met with eHealth SK to explore server support; SCoP servers need to be backed up and maintained.

- SCoP Legislation:
 - Network for Interprofessional Regulatory Organizations (NIRO), who meets twice a year, has established a legislation committee.
 - Most regulators operate under template legislation, and it should be similar amongst regulators except for nurses, doctors and pharmacists.
 - NIRO started a legislation committee to change the template. Will take a while; there is a backlog of legislation. Changes to the act are not imminent; depends on the Minister and Ministry.
- Past President:
 - Suggestion to allow the past president to be an ex officio (non-voting) member of Council for 1 or 2 years so that institutional knowledge isn't lost.
 - Quite a lot of history and knowledge has been lost from the Council table of SCoP, a very young organization. Extends the commitment, but Past President role is always optional and could be grandfathered in. Past President wouldn't have to be at every meeting, but available for consultation; agendas are available ahead of time.
 - Research will be presented to Leg & Bylaws Committee.

Executive Committee

- Chris Fay – new Executive Committee member
- Three decisions were made. All licensing exam extensions.

Education Committee

- Had to postpone last meeting due to lack of quorum. Not rescheduled yet but hoping for no later than mid-October.
- Will meet about training requirements for the new protocols that may be approved by CPSS.
- Direct supervision: looking at what other regulators define as direct supervision, then will survey other provinces.

Audit Committee

- Costs for the Professional Conduct Committee and Discipline Committee have been low.
- No legal costs are anticipated.

- Investment policy has been approved. Three vendors responded to the RFP. Plan to meet with two of them. Budget template has been started.

Professional Conduct Committee (PCC)

- 13 files open. Everything from 2015 is closed.
- One active Consensual Conduct Resolution Agreement (CCRA) that is being monitored.
- There is potential for one more CCRA to become active if the member attempts to become a member again.
- 5 files are new as of a week ago. 8 are in various stages of the investigation.

Discipline Committee

- Nothing has been referred to Discipline Committee.
- Had a meeting to determine processes. How matters transition from PCC to Discipline Committee was clarified.
- Guidelines for who sits on the matter have been created.

Legislation and Bylaws Committee

- No update to report. Next meeting is in a couple of weeks.

Nominations Committee

- Fall meetings are scheduled.

Protocol Sub-Committee

- No update to report.

Professional Practice Committee (PPC, formerly PESPC)

- Will have a meeting before the end of 2017. Goal is to have regularly scheduled PPC meetings, every three months which is before the CPSS meetings.